



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER:.....NALBARI:.....
(TRANSFORMATION AND DEVELOPMENT DEPARTMENT)
03624-220496 (O) : 220469/220371 (F)
email id. : dc-nalbari@nic.in

Minutes of the District Development Committee (DDC) Meeting for the month of April, 2022 held on 12-04-2022 at 11.00 A.M. in the Conference Hall of Deputy Commissioner's office, Nalbari.

Members present – As per Annexure – ‘A’.

Smti Gitimoni Phukan, ACS Deputy Commissioner, Nalbari presided over the meeting and welcomed all the Head of Development Departments present in the meeting.

Initiating the discussion the Deputy Commissioner taken up the points for the Deputy Commissioners in the last DC's conference with Hon'ble Chief Minister held on 5th April, 2022 at Guwahati, the precursor of the main DC's conference which will be held in the month of May, 2022. She then told that the Hon'ble Chief Minister urged every department should aware the activities going on in other departments as in future schemes will be executed in convergence manner for inclusive progress of the state.

For fulfilment of the resolution of the last DC's conference with Hon'ble Chief Minister the following point wise instruction were given to the concerned HoDs.

1. As desired by the Hon'ble Chief Minister, the District Administration, Nalbari will celebrate "District Day" in grand manner on 14th Aug, 2022 with a 3 or 4 days long programme involving all departments and general public. It was also decided that a core committee will be constituted in due course for successful completion of the programme. The Chairman told that the main aim of the programme is to make every citizen of the district aware about the date of creation of the district and activities going on under various departments of the district.
2. All Circle Officers and BDOs will submit proposal for changing of name of villages or roads etc. as the case may be in consultation with the elected member and local people under their jurisdiction.
3. The Deputy Commissioner will visit the Jail to see the proper running of the Jail.
4. The Circle Officers were asked to visit all Primary Health Centers/ Schools and to check the attendance of the Doctors and Teachers.
5. The ADC and Circle Officers will visit the Police Stations and to check the Case Diary, General Register, Malkhana Register, Lockup Register etc. Further ADC and Circle Officers to maintain the Tour Diary of the visit.
6. All concerned HoDs are to expedite the work against targeted programme under Actionable Points and Monitorable target of DC's conference held on 22nd and 23rd August, 2021 and to achieve the target by 30th April, 2022 in all respect.
7. The Executive Engineer, PHE, Nalbari/Belsor will take necessary action for appointment of Care Taker/ volunteers for PWSS (electrician and plumber) as per draft appointment of ASHA worker.
8. The District Level Skill Development Committee will take necessary action for skill training to the Care Taker of PWSS to appoint.
9. The Executive Engineer, PHE, Nalbari/Belsor will select Chemical Vendors by 30th April, 2022 for supplying of Bleaching Powder etc. for PWSS.
10. The AGM, APDCL will take necessary action for fixed energy bill for one year charged for PWSS.
11. The CEO, ZP will take necessary action for using of Tied Fund of 15th Fin Commission under energy bill for Jal Jivan Mission.
12. The DAO will take necessary action for enrolment of farmers under PM Kisan who have sells paddy under Paddy procurement programme.
13. The Circle Officers should careful on verification of the applications under Mission Vasundhara before rejection.

14. The Circle Officers will identify and submit the indigenous villages for land ownership issues.
15. The Inspector of Schools will take necessary action for issuing of Caste Certificate to the Class-IX and X students at schools.
16. The CEO, ZP, Nalbari will take necessary action to identify the Fisheries under Amrit Sarovar in consultation with the Circle Officers and District Fishery Development Officer, Nalbari.
17. The Inspector of Schools will select 50 to 100 Topper students of the schools with Mentors to provide reference books/tours at IITs and NIT etc. under Mission Arohan.
18. The Circle Officer Nalbari will propose land for construction of Library cum Auditorium with 1000 seating capacity, Convention Centre and State of Art Museum in Nalbari town.
19. The Circle Officer, Ghograpar will identify land for Solid Waste Management plant @ 30 bighas.

Action: All Heads of the Deptt concerned.

Thereafter meeting was started with a Power Point Presentation on the Action Points and Monitorable targets in connection with DC's conference held on 23rd and 24th August, 2021. The meeting discussed on the updated reports submitted by the concerned departments against the Action Points and Monitorable targets and taken following decisions.

Deptt	Action point/ Monitorable	Instruction
Agriculture	DCs to create awareness regarding paddy procurement & help in Registration	The DAO to issue order fixing ADO wise target i.e. number of farmers, amount of paddy to be procured to achieve the district target.
	DCs to stop pilferage of fertilizers. To monitor rake arrivals and allocation distribution through DAOs	DAO will ensure a fair price for selling of urea in the district.
	DCs to secure agriculture farms from encroachment	DAO to submit proposal for plantation of Agar, Chandan and Som at agriculture seed farm of lukupur under MGNREGA to prevent encroachment.
	DC's to facilitate grants of PM Kishan as per assigned target, verification to be completed and marking/ revocations done on the PM-KISAN portal as per targets (verification and payment within 60 days)	DAO to take necessary action for enrollment of all registered farmers of Paddy Procurement under PMKISHAN.
	DCs to ensure increase in Organic Cultivation & Certification. Each district to adopt a FPC/Farm cooperative and promote organic cultivation.	DAO to take necessary action to increase of number of organic farms and report to submit by 30 th April, 22.
	DCs to ensure export of Agro-Horticulture products, especially Lembu, in district where there is potential.	DAO to submit the reason/issues for non identification of Agro-Horticulture products to export.
Education	Percentage of verification of UDISE data by the DC's	DEEO/IS to immediately start new UDISE registration for the academic session 2022-23 as soon as the concerned portal is open.
	Percentage of schools having two sets of uniforms to be encouraged.	DEEO to ensure 100% distribution of uniform and check materials of the uniforms for maintenance of quality.
	The percentage of schools with playgrounds to be encouraged	The DEEO/IS to search school having suitable land for construction of play ground.
	Percentage of teachers who have completed NISHTHA in the district in secondary and higher	Report showing percentage of teachers completed NISHTHA for the academic session 2022-23 is to be submitted by 30 th April, 2022.
	Reduction in drop out ratio from class 8 to class 9	Inspector of schools to submit dropout analysis and adjustment to get a clear picture by 25 th April, 2022.
	The percentage of schools with biodiversity Registers to be encouraged.	DEEO/IS to take steps for maintenance of Bio-Diversity Register at school and a handholding training to arrange

		on Bio-Diversity Register to the Officers to be entrusted for GUNOTSAV-III.
	The percentage of schools with kitchen gardens to be encouraged	DEEO/IS to submit detail report of having kitchen garden within 25 th April, 2022.
	Percentage of targets met for minority girls scholarships to be encouraged.	DEEO/IS to submit specific report mentioning the numbers of Minority girls availing state and central Govt. scholarship separately by 25 th April, 2022.
	DCs to monitor Gunotsav-III	All HoDs will extend cooperation for GUNOTSAV-III.
	Saturation of School having functional girls toilets.	The DEEO and EE, PHE will ensure completion of separate functional girls toilets in the remaining 34 schools by 30 th April, 2022.
	Saturation of School having functional drinking water facility.	The EE, PHE, Nalbari will take immediate necessary action for completion of functional drinking water facility at the remaining schools under JJM by 20 th April, 2022.
	Saturation of all Schools with electricity connection.	The AGM, APDCL to complete the electricity connection in the remaining 22 schools within 20 th April, 2022 as the Gunatsav-III will start shortly.
	Monitoring of merger and amalgamation of Elementary and Secondary Schools. DCs to ensure finalization of proposals by 30.9.2021.	Inspector of Schools to submit remaining amalgamation proposal by 13 th April, 2022 and proposal for upgradation of high schools to Higher Secondary schools by 25 th April, 2022.

Deptt	Action point/ Monitorable	Instruction
<u>F&E</u>	DCs to monitor planting of 75 saplings each school, college, offices etc.	DFO (SF) will collect saplings of Nahar, Bakul, Ajar, Mango and Neem etc. before Bihu and to distribute the same amongst the schools, colleges and offices etc.
<u>Fishery</u>	Self-reliance to be achieved in Fish Seed production.	Nalbari district is self reliance for fish seed production. DFDO to submit report on requirement and availability of local fish.
<u>Health Services</u>	Full synergy with schemes of Social Welfare Department will be ensured so that maximum benefits accrue to the people	The Jt. Director, Health Services to take necessary action to achieve the target of VHND (Village Health and Nutrition Day) by 30 th April, 2022.
	Kamrup (M) pilot for catching the unvaccinated through Election Booth strategy to be up-scaled later in other Districts	Jt. Director, Health Services to ensure 80% vaccination of 2 nd COVID vaccination before 30 th April, 2022.
	By 5year 2025 - MMR and IMR to be at par with national average.	Jt. Director to take necessary action to reduce MMR and IMR in the district.
	Percentage of 4 ANC completion against total registration.	Jt. Director to take necessary steps for 100% completion of 4 ANC.
	Percentage of Institutional Delivery vs total Delivery.	Jt. Director to take necessary steps for 100% Institutional Delivery.
	Completion of ECRP-II targets for the district within 31 st January, 2022.	The EE, PWD (B), Nalbari to the expedite work to complete ECRP-II target by 30 th April, 2022.
<u>Housing & Urban Development</u>	DCs to grant NOC in Annual Patta land for construction of PMAY houses after cabinet approval	The Dy. Director T&C to arrange workshop with PMAY (U) beneficiaries regarding modalities of construction of PMAY (U) houses after Bihu. Further EE, PHE, AGM APDCL, Suptd. FCS& CA and PD, DRDA to take necessary action for convergence of PMAY (U) & (G) schemes.
	Building permission norms to be eased.	The E.O. NMB and Tihu MB to take necessary steps for setting up of infrastructure for online building permission.
	DCs to identify land for Solid Waste Management	The Circle Officer, Ghograpar will identify land @ 30 bighas for Solid Waste Management plant.
<u>GAD</u>	District to complete Aadhaar enrollment by 31-03-2021	All HoDs to ensure that their departmental beneficiaries are Aadhaar enrolled.

<u>Industries</u>	District Administration to act upon complaint of Chanda and harassment promptly.	The G.M. DI&CC to take action to stop collection of Chanda from Industries on the occasion of Bohag Bihu celebration.
<u>Irrigation</u>	DCs to ensure multiple cropping in irrigated areas especially in Upper Assam districts.	The EE, Irrigation to take necessary action to increase irrigated land for multiple cropping.
	DCs to ensure completion of PMKSY projects as per assigned Target.	The EE, Irrigation to ensure completion of electric connection in the remaining 25 no. of pumps under PMKSY by 30 th April, 2022.
P&RD	MGNREGA to be used for agro forestry plantation like Agar, Chandan etc.	All BDOs to ensure plantation schemes under MGNREGA at abandoned departmental land and farm land to prevent encroachment before 30 th April, 2022.
	15 th Fin Commission Tied Grant to be given for maintenance of water supply	The CEO, ZP, Nalbari, E.E. PHE and DEEO will take necessary action for 100% saturation of water supply under JJM at schools.
	38000 landless people to be provided land for PMAY-G. Cluster based housing approach can be used for tea garden areas or converted lands from VGR/PGR with due care and caution.	The BDOs are to arrange workshop for the new PMAY (G) beneficiaries for awareness regarding modalities of construction of PMAY houses. BDOs are to submit detail report on 9 no. landless PMAY (G) beneficiaries to sortout the problem.
	DCs to ensure completion of PMAGY-G houses as per assigned total target of 10 lakh houses. DCs to use innovate modalities so that all eligible population can be extended the benefit of the scheme.	All BDOs and DIPRO to take necessary action for wide publicity regarding 95 Mandays that can be availed by the PMAY (G) owner under MGNREGA.
PHE	Saturation of connections in Districts with fewer Tea Gardens by 31-12-2021. Complete Saturation of all district by 31-12-2023.	The EE, PHE, Nalbari & Belsor Division have ensured 100% saturation as per timeline of the last financial year. New target for the current financial year received from the Govt.
	All NABL Accredited Laboratories to be completed by 31.12.2021	The EE, PHE, both will communicate with NABL authority for getting NABL certification.
	FHTC connection under Jal Jeevan Mission to be provided as per target.	The EE PHE to ensure providing of 55 liter of safe drinking water in every FHTC connection. Further all HoDs to check the FHTC connections and their function while visiting their own schemes in different areas of the district and submit report.
	Tap Connection under JJM to be provided in all Anganwadis.	The E.E. PHE, Nalbari to ensure completion of tap connections in the remaining 100 no. of AWCs within 10 th days.
Sericulture	DCs to promote Som Cultivation.	The Superintendent Sericulture to submit upto date report on execution of the plantation scheme.
Social Welfare	DC's to ensure one Signature home for children of 100 capacities in each district. Funds would be allowed for the said purpose.	DSWO to take necessary action for obtaining permission from the land owner for construction the Signature Home.
	DCs to ensure construction of Model AWC as per assigned target	DSWO to take necessary action for quick execution of the Model AWCs, as the target date of completion is 10 th June, 2022.
	DCs to ensure rationalization & Geo tagging of AWCs as per assigned target	DSWO has ensured completion of Geo tagging as per target date.
	DC's to ensure 100% rehabilitation of severely and acutely malnourished children (SAM-MAM)	DSWO will keep strict vigil on the identified SAM-MAM children to ensure their rehabilitation.
Sports	DCs to organize District level	The DSO to look after work of Indoor Stadium at Sariahtoli to

	competitions in sports disciplines aligned to local talent	complete construction work on time.
Soil Conservation	Restoration of degraded land.	Range Officer, Soil Conservation was instructed to inform the D.O. Soil conservation to approach DC's office with detail schemes report by 13 th April, 2022.
Water Resources	DCs to undertake repairing of breaches immediately after occurrence	The EE, Water Resources to submit report about the areas to be affected if breach is occurred at the vulnerable points.
	DCs to monitor road construction over embankments, which is a flagship scheme	The E.E. PWD (T) to submit detail report on construction of roads over embankments under PMGSY.

Action: All Heads of the Deptt concerned.

All concerned departments will have to achieve the target fixed under Actionable points and Monitorable targets within 30th April, 2022 and accordingly to submit the updated report. Further HoDs concerned are requested to approach the Deputy Commissioner's Office for any help required for implementation of Actionable points and Monitorable targets.

The District Development Commissioner reviewed the last minutes of the DDC meeting and confirmed the same.

Thereafter department wise power point presentation on the development activities by the following were started.

Fishery: The DFDO, Nalbari has started the PPT covering the activities of their department as follows:

PROGRESS REPORTS OF ONGOING SCHEME

Name of Scheme	No. of Beneficiary	Water Area (Ha)	Physical achievement	No. of Non Starter Beneficiary	No. of Beneficiary below 100% progress	Remarks
a) Individual Pond	313	44.28	294 Nos. (41.62 Ha) (94%)	6 Nos. (0.84 Ha)	13 Nos. (1.92 Ha)	As per progress report the allotted fund has been disbursed to the farmers Bank Account through NEFT/DBT by Director of Fisheries, Assam, Guwahati. And Rs 110250.00 refund from 6 nos non starter beneficiaries ,they surrendered.
b) Community Tank	10	14.40	9 Nos. (13.40 Ha) (100%)		1 No. (1 Ha)	

Rural Infrastructure Development Fund (RIDF-XXVI), 2021-22

Sl. No.	Name of scheme	No. of beneficiary	Remarks
1	Refrigerated Fish Transport Vehicle (4 Wheelers)	4 Nos.	Beneficiary list approved by DLSC and submitted to Director of Fisheries, Assam for necessary arrangement.
2	Three wheelers Vehicles with ice Box	12 Nos.	
3	Establishment of Fish Feed Plant (Small Size.1 – 5 Qntls per Day)	2 Nos.	

4	Establishment of Fish Feed Plant (Medium Size.2.0 Qntls / Hour)	1 No.	
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On a question from the Chair the DFDO intimated that Nalbari district is self reliance in fish production and fish seed production.

APDCL: The AGM, APDCL, Nalbari has started the PPT covering the activities of their department as follows:

Name of Scheme: <u>DDUGJY-New (Sanctioned Amount Rs. 53 Crore)</u>			
Item	Scope	Target date	Progress
BPL Beneficiary	10363 nos.	31st December 2021	100%
11KV line	142.26 KM		
3-ph LT line	175.56 KM		
1-ph LT line	442.28 KM		
63KVA DTR	220 nos.		
25 KVA DTR	105 nos.		

NAME OF SCHEME-UDAY(Sanctioned Amount Rs. 3.87 Crore)		
Sl.no.	Name of work	Progress
1	Construction of a new separate 11kv feeder at North Bank of NH31 under Nalbari Electrical Sub-Division-I ,Starting point: 33/11kv Soriohtoli SS to NH31, Milonpur, Nalbari (Line Length : 3.65 KM)	Completed
2	Construction of Terminal Equipment at 33/11 kv Soriohtali S/S for 11 kv feeder under NALBARI ESD-I	Construction of Sub-station control room is under progress
3	Construction of 11kv Dedicated Feeder for DIC under Nalbari ESD-I (Line Length : 3.55 KM)	Completed
4	Construction of 11kv Chamata Town feeder in order to bifurcate the existing 11kv Chamata feeder under Chamata Electrical Sub-Division (Line Length: 3.5 KM)	Completed

AIIB 1st phase on going:			
Sl. No.	Site Location	Capacity of the 33/11 KV SS	Progress
1	Rampur	2*5 MVA	Land handed over to Contractor to start work.
			LOA issued, Target date: 2 YEARS
AIIB 2nd phase proposed:			
Sl.No	Site Location	Capacity of the 33/11 KV SS	Progress
1	Milan Bazar	2*5 MVA	Land allotment completed
2	Chatma	2*5 MVA	Land allotment completed
3	Barhelosa	2*5 MVA	Land allotment completed
4	Balitara	2*2.5 MVA	Land allotment completed
5	Pitpara	2*2.5 MVA	Land allotment completed

Smart metering

Target		Achieved		% age progress	Remarks
1-phase	3-phase	1-phase	3-phase		Target date of completion as per
13800	755	9181	246	65%	LOA: 31.09.2022

The AGM, APDCL, Nalbari asked to complete electric connection in all AWCs and LP schools by 30th April 2022.

Action: The AGM, APDCL, DEEO and DSWO.

Transport: The District Transport Officer, Nalbari presented the PPT and activities shown as follows:

Revenue Summary 2021-2022 Target for the Year 18.00 Cr.

Month/Year	Collection Amount	Remaining Amount	Total Collection %
April/2021	11053383	168946617	6.14%
May/2021	5573971	163372646	9.24 %
Jun/2021	7819984	155552662	13.58%
July/2021	15460225	140092437	22.17%
Aug/2021	12546200	127546237	29.14%
Sep/2021	15109833	112436404	37.54%
Oct/2021	13875027	98561377	45.24%
Nov/2021	13165657	85395720	52.55 %
Dec/2021	14888523	70505997	60.83 %
Jan/2022	13173927	57332070	68.15 %
Feb/2022	18264537	39067533	78.29%
Mar/2022	27042707	12053026	93.32%
Total Collection up to 31-03-22	167973974/-		

Vehicle Registration 2021-2022

Vehicle Class	Commercial	Vehicle Class	Private
Ambulance	10	Excavator (NT)	2
Bus	2	M-Cycle/Scooter	10848
Crane Mounted Vehicle	2	M-Cycle/Scooter-With Side Car	9
Dumper	24	Moped	27
e-Rickshaw (P)	427	Motor Car	480
e-Rickshaw with Cart (G)	7	Crane Mounted Vehicle	2
Excavator (Commercial)	3		
Goods Carrier	159		
Maxi Cab	4		
Motor Cab	5		
Three Wheeler (Goods)	55		
Three Wheeler (Passenger)	13		
Tractor (Commercial)	309		
Trailer (Agricultural)	31		
Grand Total=	1051	Grand Total=	11368

Progress in respect of Mukhya Mantri Grammya Paribahan Achoni 2020-21

Total No. of Revenue Village	472
No. of Application received	1 st phase= 326 2 nd Phase= 176 Total = 502

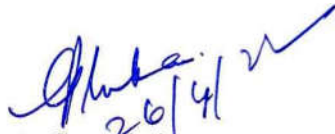
No. of Beneficiary Selected	1 st phase= 87 2 nd phase = 116 Total Beneficiary = 203
No. of Beneficiary purchased Vehicle under the scheme	1 st Phase= 20 out of 87 2 nd phase= 21 out of 116. Total = 41
Time Required for remaining approved beneficiaries to purchase the vehicle under the scheme of first Phase.	We are contact with remaining approved beneficiaries but not get any satisfactory reply from them till date.

The District Transport Officer, Nalbari was instructed to continue rigorous drive against bike riders without helmet and E. Rickshaws plying in the National Highway and non registered E. Rickshaw plying in town in co-ordination with district police. He was also asked to take necessary action for achieving the revenue target fixed by the Govt for the new financial year. Further he was also instructed to take necessary action to reduce fatal road accidents.

Action: The DTO.

At the end of the meeting the Deputy Commissioner informed that as per instruction of Guardian Minister a Vision Document for Nalbari district will be prepared by the District Administration. The HoDs are requested to provide data as per format that will be issued shortly.

The meeting ended with the vote of thanks from the Chair.


26/4/22
Deputy Commissioner,
Nalbari

Memo no. NDC-01/DDC/2018/181-188

Dated Nalbari the 26/04/2022

Copy to:

1. The Principal Secretary to the Govt. of Assam, Transformation & Development Department, Dispur, Guwahati-6 for favour of kind information.
2. The Commissioner, Lower Assam Division for kind information.
3. All Circle Officer, Nalbari District for information and necessary action.
4. All Member of District Development Committee for information and necessary action.
5. All BDOs of Nalbari district for information and necessary action.
6. Office copy.


26/4/22
Deputy Commissioner,
Nalbari