



**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DEPUTY COMMISSIONER:.....NALBARI:.....**  
**(TRANSFORMATION AND DEVELOPMENT DEPARTMENT)**  
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**Minutes of the District Development Committee (DDC) Meeting for the month of April, 2022 held on 06-05-2022 at 11.00 A.M. in the Conference Hall of Deputy Commissioner's office, Nalbari.**

Members present – As per Annexure – ‘A’.

Smti Gitimoni Phukan, ACS Deputy Commissioner, Nalbari presided the District Development Committee meeting.

Welcoming all the Head of Development Departments present in the meeting the Deputy Commissioner emphasized to give their level best to achieve the Action Points and Monitorable Targets of in connection with Deputy Commissioner's Conference held on 23<sup>rd</sup> and 24<sup>th</sup> August, 2021 before 31<sup>st</sup> May, 2022 as next DC's conference will be held on 2<sup>nd</sup> and 3<sup>rd</sup> June, 2022.

Then the meeting was started with a Power Point Presentation on the Action Points and Monitorable targets in connection with DC's conference held on 23<sup>rd</sup> and 24<sup>th</sup> August, 2021. The meeting discussed on the updated reports submitted by the concerned departments against the Action Points and Monitorable targets and taken following decisions.

<u>Deptt</u>	<u>Action point/ Monitorable</u>	<u>Instruction</u>
Agriculture	DCs to create awareness regarding paddy procurement & help in Registration	The DAO to complete paddy procurement process from all registered farmers before 31 <sup>st</sup> May, 2022 to achieve the target and DAO to submit report on quantity of paddy to be procured from each village.
	DCs to supervise agriculture schemes (RKVY, NFSM, RIDF, PMKSY, farm machinery etc.) through regular monitoring and review.	DAO to expedite the process of disbursement of remaining items under RKVY, NFSM, RIDF, PMKSY to achieve the target.
	DCs to stop pilferage of fertilizers. To monitor rake arrivals and allocation distribution through DAOs	DAO to follow up action as per SOP formulated on fertilizers selling in the retail shop.
	DCs to secure agriculture farms from encroachment	DAO to submit proposal for plantation at agriculture seed farm of lukupur under MGNREGA.
	DCs to ensure grant of claims under PMFBY based on damage and as per target.	The take necessary action for assessment on pest attack on Boro paddy at Mukalmua.
	DC's to facilitate grants of PM Kishan as per assigned target, verification to be completed and marking/ revocations done on the PM-KISAN portal as per targets (verification and payment within 60 days)	DAO to take necessary action for enrollment of all registered farmers of Paddy Procurement under PMKISHAN.
	DCs to ensure increase in Organic Cultivation & Certification. Each district to adopt a FPC/Farm cooperative and promote organic cultivation.	DAO to take necessary action to increase of number of organic farms in new areas as per the pattern of Pagladia FPC.
<u>Educati</u> <u>on</u>	Percentage of verification of UDISE data by the DC's	As informed by DEEO/IS UDISE registration for the academic session 2022-23 have been completed.
	Percentage of schools having two sets of uniforms to be encouraged.	DEEO to verify the distribution of 2 pair of uniforms to all students
	The percentage of schools with playgrounds to be encouraged	The DSO to submit list of schools taken up for construction of playground and IS to verify the list of the schools.

	Percentage of teachers who have completed NISHTHA in the district in secondary and higher	As per report of IS 100% teachers have completed NISHTHA for the academic session 2022-23.
	Reduction in Drop out ratio from Class 8 to Class 9	IS to ensure holding of Parents/Teachers meet in all schools in regular interval.
	The transition rate of Children with special needs to secondary schools to be encouraged.	DEEO and IS to take necessary action of transition ratio.
	The percentage of schools with biodiversity Registers to be encouraged.	DEEO/IS to take steps for maintenance of Bio-Diversity Register at school.
	The percentage of schools with kitchen gardens to be encouraged	DEEO/IS to submit detail report of having kitchen garden.
	Percentage of targets met for minority girls scholarships to be encouraged.	DEEO/IS to submit specific report mentioning the numbers of Minority girls availing state and central Govt. scholarship separately.
	DCs to monitor Gunotsav-III	DEEO/IS to ensure submission of authentic list cyclone damaged schools in the Rev &DM branch for ex-gratia allotment.

Deptt	Action point/ Monitorable	Instruction
<u>F&amp;E</u>	DCs to monitor planting of 75 saplings each school, college, offices etc.	EE, Water Resources and DRCS, Nalbari to collect the 75 sapling by tomorrow for office plantation.
<u>FCS&amp;CA</u>	All ineligible Ration Cards to be weeded out.	DDS, FCS&CA, Nalbari to submit comprehensive report on weeded out Ration cards till date.
	Aadhaar seeding in Ration Cards to enable One Nation One Ration Card(ONORC) implementation, to be completed by 31.12.2021, in case of the beneficiaries who have Aadhaar number.	DDS, FCS&CA to take necessary action to complete Aadhaar seeding of Ration cards by 31 <sup>st</sup> May, 2022
	Quantity of paddy procured by FCI. DCs to ensure more procurement than last year.	DDS, FCS&CA and DAO to co-ordinate for expediting paddy procurement process to achieve the target.
<u>Fishery</u>	Wetland Fishery to be developed in Dibrugarh, Hailakandi etc.	DFDO to take necessary action for Geo-tagging under Amrit Sarovar in collaboration with BDO Development Officers.
<u>H&amp;T</u>	Rejuvenation of the Handloom cooperatives.	Asstt. Director, H&T to ensure the quality of production of Handloom productions under co-operative societies.
<u>Health Services</u>	Full synergy with schemes of Social Welfare Department will be ensured so that maximum benefits accrue to the people.	The Jt. Director, Health Services to take necessary action to disburse of UDID card to the beneficiaries. VHND to complete as target set 7464 nos. for the year.
	By 5year 2025 - MMR and IMR to be at par with national average.	Jt. Director to take necessary action to cleaning Mukalmua BPHC for better hygiene of the hospital.
	Percentage of 4 ANC completion against total registration.	Jt. Director to take necessary steps for 100% completion of 4 ANC.
	Percentage of Institutional Delivery vs total Delivery.	Jt. Director HS to take necessary steps for training for Institutional Delivery.
<u>Irrigation</u>	DCs to ensure multiple cropping in irrigated areas especially in Upper Assam districts.	The EE, Irrigation to take necessary action to increase irrigated land for multiple cropping.
	DCs to ensure completion of PMKSY projects as per assigned Target.	The EE, Irrigation to ensure completion of electric connection in the remaining 25 no. of pumps under PMKSY by 31st May, 2022.
<u>APDCL</u>	DCs to ensure replacement of all bulbs by LED bulbs (through respective schemes) and individual homes.	AGM, APDCL to ensure getting sanction from the higher authority for barricading the bare transformers.

PHE	FHTC connection under Jal Jeevan Mission to be provided as per target.	The EE PHE to ensure to check the FHTC connections and rectify the FHTC connection at Helecha. EE, PHE to handover the completed schemes to the user group.
P&RD	15 Finance Commission Tied Grant to be given for maintenance of water supply under JJM.	The CEO, ZP to ensure to holding of Block Level Planning Committee meeting and District Planning Committee meeting in short while.
Housing & Urban Dev.	DCs to grant NOC in Annual Patta land for construction of PMAY houses after cabinet approval	The Dy. Director, T&CP, Nalbari to prepare list of completed PMAY-U houses for convergence with APDCL, FCS&CA, PHE department.
Sericulture	DCs to promote Som Cultivation.	The Superintendent Sericulture to liaise with the BDO, Ghograpar to extend trench up to 4 feet at Som Plantation.
Social Welfare	DCs to ensure construction of Anganwadis as per assigned target	DSWO to ensure to construction of Model AWC as per Plan & Estimate.
Sports	DCs to organize District level competitions in sports disciplines aligned to local talent	The DSO and EE, PWD (B), Nalbari to look after work of Indoor Stadium at Sariahtoli to complete construction work on time.
Transport	DCs to ensure wearing of helmets	DTO to conduct rigorous drive against rude and unruly bikers and E. Rickshaws.
Water Resources	DCs to undertake repairing of breaches immediately after occurrence	The EE, Water Resources to assess and submit report about the areas to be affected if breach is occurred at the vulnerable points.
	DCs to monitor road construction over embankments, which is a flagship scheme	The E.E. PWD (T) to submit detail report on construction of roads over embankments under PMGSY.

**Action:** All Heads of the Deptt concerned.

All concerned departments will have to achieve the target fixed under Actionable points and Monitorable targets within 15<sup>th</sup> May, 2022 and accordingly to submit the updated report.

The District Development Commissioner reviewed the last minutes of the DDC meeting and confirmed the same.

Thereafter department wise power point presentation on the development activities by the following were started.

**Employment Exchange:** The District Employment Officer, Nalbari has started the PPT covering the activities of their department as follows:

Registration of Job Seekers : The Govt. of Assam vide office memorandum No.SKE.42/2021/32 Dtd.19<sup>th</sup> July, 2021 Registration/Re-Registration of applicants/Job Seekers in all Employment Exchanges of Assam has been started through Online Portal –[www.employment.assam.gov.in](http://www.employment.assam.gov.in) with effect from September 27<sup>th</sup>, 2021 and accordingly manual Registration/ Re-Registration of applicants has been stopped in all the Employment Exchanges of Assam.

ANALYTICS OF APPLICATION DATA through online mode as on 05-05-2022:

General	SC	ST (P)	ST (H)	OBC/ MOBC	Total
16336	2927	6538	9	6535	32345

**Vocational Guidance Activities : as on 05-05-2022 all categories)**

- Pre-Registration Guidance : 1203 candidates
- Individual Guidance : 893 candidates
- Group Guidance : 164 candidates

The District Employment Officer requested all HoDs to submit filed ER-I format in every quarter so that they enable to forward the same to the Govt. in time.

**Action:** All HoDs.

**DDMA:** The District Programme Manager, DDMA, Nalbari has started the PPT covering the activities of their department as follows:

**FLOOD VULNERABLE VILLAGES IN NALBARI**

Name of Circle	Very low flood inundated villages	Low flood inundated villages	Moderate flood inundated villages	High flood inundated villages	Very High Inundated villages	Remarks
Banekuchi	2	12	3	3	0	Total flood affected villages : 357  75 % villages of Nalbari are more or less flood affected .
Barbhag	9	3	10	6	0	
Barkhetri	0	6	15	42	0	

**Vulnerable Infrastructures identified by Some Line Departments:**

Sl	Name of the Deptt.	Type of Infrastructure	Vulnerability due to Flood
1	Water Resource	Embankment, Dyke , Agribundh	Embankment Point : 20 Nos Agribund Point: 20 Nos
2	PWD Roads	Roads ,Bridges & Culvert	Total vulnerable length: 183.30KM Total vulnerable bridges: 18 No
3	Elementary Education Department	LP & ME School	39 Schools
4	Madhyamik Education	High School & Higher Secondary School	8 Nos of School
5	Agriculture Department	Crop area	Vulnerable flood prone area:11393 Ha

**Other Resources Available in the district as per Circle Contingency Plan 2022:**

Name of Circle	Machine Boat	Country Boat	Relief Camps	Raised Platform	Trained AAPDA MITRA Volunteers
Barbhag	-	9	81	6	14
Barkhetri	25	-	19	39	14
Banekuchi	-	-	18	-	12
Ghograpar	-	9	13	-	15
Nalbari	1	3	35	-	14
Pashim Nalbari	-	15	13	-	12
Tihu	-	2	44	-	19
<b>TOTAL</b>	<b>26</b>	<b>38</b>	<b>223</b>	<b>45</b>	<b>100</b>

The ADC, Rev& DM requested all HoDs to hold department wise orientation training/meeting immediately and to prepare own departmental requirement in view of ensuing flood season as well as submit the

photographic and documentary proof in the Revenue & D.M. branch immediately for uploading in the portal.

**Action:** All HoDs.

Summing up of the meeting the Deputy Commissioner instructed all HoDs to give their level best to achieve the target on Actionable points and Monitorable targets and submit the same by 25<sup>th</sup> May in the T&D branch as next DC's conference is fixed on 2<sup>nd</sup> and 3<sup>rd</sup> June, 2022.

The meeting ended with the vote of thanks from the Chair.

Sd/-  
Deputy Commissioner  
Nalbari

Memo no. NDC-01/DDC/2018/

Dated Nalbari the 13/05/2022

Copy to:

1. The Principal Secretary to the Govt. of Assam, Transformation & Development Department, Dispur, Guwahati-6 for favour of kind information.
2. The Commissioner, Lower Assam Division for kind information.
3. All Member of District Development Committee for information and necessary action.
4. Office copy.

  
Deputy Commissioner  
Nalbari