



GOVT.OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER::NALBARI.  
(MAGISTRACY BRANCH)  
03624-220496(0)/220218(R)220469/220371(F)  
E-mail:dc-nalbari@nic-in

No. NM- 17/2022/62

Date: 16 /09/22

To

The District Information & Public Relations Officer  
Nalbari.

Sub

: Regarding wide publicity of quotation notice.

Ref:

Letter No. F. T. Nal-2/Part-10-2016/593, Dtd.09.09.2022

Sir,

With reference to the subject cited above, I would like to enclose herewith a quotation notice received from the Member, Foreigners Tribunal No.2, Nalbari, vide letter No. F. T. Nal-2/Part-10-2016/593, Dtd.09/09/2022, in connection with wide publicity of quotation, which is self-explanatory.

Therefore, You are requested to publish the quotation notice under reference through your respective media immediately.

**Enclo.: As stated above.**

Yours faithfully

Sd/-

(C. Thakuria, ACS )  
Addl. Deputy Commissioner  
Nalbari

Date: 16 /09/2022

Memo No. NM- 17/2022/62-A

Copy to :

- ✓ 1) The DIO, National Informatics Centre Nalbari, he is requested to upload the quotation notice in district web portal for wide publicity.

(C. Thakuria, ACS )  
Addl. Deputy Commissioner  
Nalbari



GOVERNMENT OF ASSAM  
OFFICE OF THE MEMBER, FOREIGNER'S TRIBUNAL NO-2, NALBARI

Memo No.:F.T.Nal-2/Part-10-2016/ 593

Dated:09/09/2022



QUOTATION

Sealed Quotation affixing court fee stamps Rs. 8.25 (Eight and twenty five paisē) only invited for the intending official articles stationery etc. supplies of following (listed) items for official purpose will be received up to 1 p.m. of 20/09/2022 in the office of the undersigned. The sealed quotation will be opened for approval at 1 p.m. on 21/09/2022.

The undersigned does not bind himself to accept lowest of any quotation and reserve the right to accept or reject with reason (s) thereof.

The materials if found unjustified, unsuitable will simply be subject to reject and no claim for any compensation for the same will be entertained.

General terms and Conditions:

1. The Firms/Suppliers should have valid Trade License and Pan Card.
2. The Firms/Suppliers should have valid GST Registration Certificate and must be submitted up to date clearance certificate.
3. Quoted Rate must be inclusive of all admissible taxes, delivery & installation charges.
4. Quoted items must bear the name of the brands as far as possible & practicable.
5. Sample of the items should be submitted if and when necessary.
6. The articles shall be purchased as per requirement and same shall be delivered to the Foreigners Tribunal No.2, Nalbari. The supplier will have to replace the rejected articles immediately at their own expenses.
7. Photo Copy of Bank Passbook or cancelled Cheque of Firms/Suppliers should be submitted with tender.
8. Income Tax clearance certificate must be submitted with the quotations.
9. The authority shall not be bound to accept the lowest quoted rates.
10. All the documents should be signed by the tenderer along with seal.
11. In case of violation of terms and conditions of the quotation documents or unsatisfactory supply of materials of poor quality, Member Foreigners Tribunal No.2, Nalbari reserve the right to terminate the contract by giving intimation to the supplier.
12. The period of tender shall be for 2 (two) years only which may be extended for further period at the discretion of the Member, Foreigners Tribunal No.2, Nalbari.
13. The decision of the Member, Foreigners Tribunal No.2, Nalbari in all respect shall be final and binding.

Enclosure:- List of Articles.

Member

Sd/-  
(Mr. J. Ahmed)  
Member  
Foreigners Tribunal No.2  
Nalbari

Memo No.F.T. Nal-2/Part-10-2016/ 593

Dated: 09/09/2022

Copy to:

1. The Deputy Commissioner, Nalbari for kind information & publicity.
2. Notice Board, Office.
3. Office File.

উপায়ুক্তৰ কাৰ্যালয় নলবাৰী  
ক. প্রাপ্তি নং 17426  
তারিখ 12/09/2022  
ক. প্রাপ্তি নং 213  
তারিখ 14/09/22

Member  
(Mr. J. Ahmed)  
Member  
Foreigners Tribunal No.2  
Nalbari




GOVT. OF ASSAM.  
OFFICE OF THE MEMBER, FOREIGNERS TRIBUNAL NO-2 ::::::::::: NALBARI,  
NALBARI.

Memo No.:F.T.Nal-2/Part-10-2016/ 593

Dated : 09/09/2022

List of Stationery Article and etc.

Sl. No.	Item	Quantity	Rate Per Piece/Pkt	Rate
1	Paper A4	2 Cartoon		
2	Legal Size Paper	2 Cartoon		
3	Register Book (Big Size)	2 Piece		
4	Peon Book	5 Piece		
5	Bill Register	1 Nos		
6	Cash Book	1 Nos		
7	Ball pen (Red , Black), 20 Each	40 Nos		
8	Gel Pen(Red,Blue,Black), 10 Each	30 Nos		
9	Highlighter(Yellow,Red,Green)	3 Nos		
10	Correction Pen	15 Nos		
11	Envelope	200 Nos		
12	Legal Size Envelope	100 Nos		
13	Paper Weight	5 Nos		
14	Paper Counting sponge	5 Nos		
15	Pen Stand	2 Nos		
16	Punching Machine(Double Hole,Big Size)	1 Nos		
17	Punching Machine ( Single Hole,Big Size)	1 Nos		
18	Gum Stick	15 Nos		
19	Adhesive Paste 300 ml	2 Nos		
20	Staple Machine(Small Size)	4 Nos		
21	Stapler Machine(Big Size)	4 Nos		
22	Staple Machine Pin( Small Size)	20 Pkt		
23	Staple Machine Pin(Big Size)	20 Pkt		
24	Stamp ( Copyist,Bench Asstt.,UDA,LDA,Office Round Stamp,Exhibit Stamp), Each 1 No.	6 Nos		
25	Stamp Pad (kores)	5 Nos		
26	Battery 260 Ah(Exide/Luminous), Tubuler	1 Nos		
27	Inverter UPS 1500 VA(Luminous/Microtek)	1 Nos		
28	Inverter Trolley	1 Nos		
29	Wi Fi net Connector(D link/TP link)	2 Nos		
30	Pen Drive(64 GB)	2 Nos		
31	Extension Switch Board, 1 Socket 16 Amp & 3 Socket 6 Amp(Anchor/Bajaj)	1 Nos		

  
Member  
Foreigners Tribunal  
Nalbari-2



GOVT. OF ASSAM.  
OFFICE OF THE MEMBER, FOREIGNERS TRIBUNAL NO-2 ::::::::::: NALBARI,  
NALBARI.

Memo No.:F.T.Nal-2/Part-10-2016/ 593

Dated : 09/09/2022

List of Stationery Article and etc.

32	Extension Switch Board , 1 Socket 16 Amp & 1 Socket 6 Amp (Anchor/Bajaj)	1 Nos		
33	Toner ( Konica Bizhub 165e)	2 Nos		
34	Data Cable with Adapter ( Type C & USB to USB),Each 1 No.	2 Nos		
35	Electric Kettle 1.5 Ltr.(Bajaj/Prestige)	1 Nos		
36	Flask(Milton 300 ml Thermosteel)	1 Nos		
37	Fan Capacitor (2.5 uf) (Havells)	4 Nos		
38	Stand Fan(Havells), Big	1 Nos		
39	LED Tube Light (25 Watt)	1 Nos		
40	LED Bulb ( 15 Watt)	3 Nos		
41	Computer Mouse (Logitech)	1 Nos		
42	Battery Distilled Water	25 Litre		
43	Water Filter	1 Nos		
44	Filter Candle ( Small 2 Nos & Big 2 Nos)	4 Nos		
45	Lock & Key	4 Nos		
46	Scissor (Small 1 No. and Medium 1No.)	2 Nos		
47	Cellotape/Adhesive Tape(Big),Transparant	2 Nos		
48	Cellotape/Adhesive Tape(Small),Transparant	2 Nos		
49	Bathing Soap	5 Nos		
50	Hand Wash (200ml), Dettol	2 Nos		
51	Dish Wash Soap	3 Nos		
52	Room Freshner	3 Nos		
53	Phenyl 450ml(Bengal Chemical)	5 Nos		
54	Hand Sanitizer (100ml)	5 Nos		
55	Bathroom Cleaner 500 ml ( Harpic)	4 Nos		
56	Toilet Brush	2 Nos		
57	Scrubber	5 Nos		
58	Glass	12 Nos		
59	Cup	12 Nos		
60	Plate	12 Nos		
61	Knife	2 Nos		
62	Umbrella(Mahendra Dutta)	2 Nos		
63	Carry Bag (cloth made)	1 Nos		
64	Towel Big Size (White)	3 Nos		
65	Naphtalin	6 Pkt		
66	Anti Insecticide Spray( 200 ml) PCF	4 Nos		
67	Chitranaala (50ml)	5 Nos		

Member  
Foreigners Tribunal  
Nalbari-2