



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER:::NALBARI
(TRANSFORMATION AND DEVELOPMENT BRANCH)
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Minutes of the District Development Committee (DDC) Meeting in respect of Nalbari District for the month of December, 2025

Subject	Minutes of the District Development Committee (DDC) Meeting
Date & Time	20.12.2025 at 12:00 Noon
Venue	Conference Hall, Office of the District commissioner, Nalbari

The **District Development Committee (DDC)** meeting was chaired by Sri Nibedan Das Patowary, ACS, District Commissioner, Nalbari. At the very outset, the Chair welcomed all the members present in the meeting.

Then the meeting commenced with the Power Point presentations submitted by the Heads of Departments on the progress of various schemes, which were then reviewed by the house.

After a detailed discussion on the schemes/projects, schematic progress and status reports submitted by the departments the following resolutions were adopted by the house:

Sl. No.	Sector	Administrative Department	Scheme/Project/ Programme	Decision/Action to be taken	Agency responsible
1.	Social	Women & Child Development	Status of Model Anganwadi	<p>The Chair enquired about the status of pending bills of Model Anganwadi Centres.</p> <p>The BDOs were instructed to clear all pending dues at the earliest.</p> <p>Further, in respect of those Model Anganwadi Centres where the work has not yet been started, the Chair directed the concerned BDOs and CDPOs to initiate the work immediately without further delay.</p> <p>The Chair instructed all concerned BDOs along with the concerned CDPOs to physically visit the Model Anganwadi Centres proposed to be inaugurated in December, 2025 and submit a detailed inspection report to the undersigned for compliance.</p>	DSWO & all CDPOs
			Take Home Ration	<p>The Chair expressed concern over the low percentage of THR distribution.</p> <p>The concerned CDPO was instructed to analyze the exact reasons for the low performance and take corrective measures.</p> <p>It was further emphasized that this parameter is being continuously monitored through the CM Dashboard and is one of the key indicators for determining the district's ranking.</p> <p>The Chair insisted that in areas where Anganwadi Workers are not available, the possibility of engaging Self Help Group members may be examined, if feasible.</p>	
			One Stop Centre	Regarding One Stop Centre, the Chair requested the EE, PHE to resolve the issue related to the quality of drinking water and	

			Construction of AWCs under DDMA	<p>submit a compliance report within 7 (seven) days.</p> <p>The Chair directed all BDOs to submit model estimates separately for those Anganwadi Centres which are either fully or partially damaged, for taking necessary action.</p>	
2	Infrastructure	PHE	<p>Status of Non-functional PWSS</p> <p>Bulk Flow Meter</p> <p>IHHL</p> <p>CSC</p> <p>EODT</p> <p>Compost pit</p> <p>CMSC</p>	<p>The Chair enquired about the non-functional status of PWSS.</p> <p>Regarding minor repairing, the Chair directed the EE to take up the matter with the CEO, ZP.</p> <p>Regarding Major repairing, EE informed that 19 nos. PWSS require major repairing and that necessary steps have already been taken. He further informed that one PWSS namely Nakerbari has been approved under DDMA and is awaiting approval.</p> <p>The Chair emphasized the need to increase the number of Vendors. In this regard, the Chair directed BO, JJM to convene a meeting with the Vendors, CEO, ZP & EE, PHE of the both the division.</p> <p>As informed by EE, the percentage of Bulk Flow Meter reporting is above 80% under both the divisions. In this regard, the Chair directed the EE, PHE to direct SOs to visit the schemes.</p> <p>Regarding construction of IHHLs, the EE, PHE and BDO informed that several beneficiaries have not initiated construction even after receipt of the first instalment. The Chair directed the EE, PHE and concerned BDOs to issue notices to such beneficiaries and in case of continued non-compliance, further directed BO, SBM-G to initiate Bakijai proceedings against them.</p> <p>Regarding construction of CSCs under NHM, the Chair directed the EE, PHE to share the list of ongoing works with the CEO, ZP, so that AE/JE from Blocks may visit the sites to review the progress.</p> <p>The Chair directed to expedite the completion of ongoing works under EODT.</p> <p>The Chair further directed that the land issues related to compost pits be resolved at the earliest.</p> <p>The Chair directed the BDO, Barkhetri not to take up schemes in</p>	EE, PHE, Belsor & Nalbari Division

				Bhangnamari and Kurihamari under Barkhetri Development Block as these locations are repeatedly affected and washed away during floods.	
3	Economic Development	Agriculture	Paddy Procurement	The Chair reviewed the progress of paddy procurement in the district. Decision The DAO was instructed to take all necessary measures to achieve the target of paddy procurement within the stipulated time.	DAO
			Farmer Registry	The Chair reviewed the status of Farmer Registry in the district and expressed concern over the performance. Decision The Chair instructed all concerned COs to improve the performance of Farmer Registry by ensuring timely registration and verification of farmers.	
			PMFBY	<u>Rabi, 2025-26</u> (Notified crops: Summer paddy, Mustard, Maize & Potato) The DAO informed the house the Target is not notified yet but enrolment is going on.	
			KCC	The status of issuance of Kisan Credit Cards (KCC) was discussed. Decision The Chair requested DAO to reconcile the KCC related data with the LDM, particularly with regard to the Loan sanctioned and disbursed.	
4	Social	Food, Civil supplies Consumer Affairs	NFSA & Paddy procurement	The Chair reviewed the Implementation of NFSA Act, 2013 and status of Paddy Procurement KMS 2024-25 (2 nd crop) and KMS 2025-26 (1 st crop).	DDS, Nalbari
5	Economic Development	P&RD	MGNREGA	The Chair instructed all BDOs to identify the best five (5) developmental works under MGNREGA in their respective blocks and keep the same ready with <u>geo-tagged photographs</u> .	CEO, ZP & All BDOs
			Work Completion Rate	The Chair reviewed the MGNREGA work completion status for the year 2025-26 and expressed concern over the low work completion rate in Madhupur Development Block. Decision The BDO, Madhupur was instructed to identify the exact reasons for the low work completion rate and take immediate measures to improve the same.	
			ABPS-Enabled Active Workers	The status of ABPS-enabled active workers was reviewed. Decision All BDOs were instructed to improve the performance of ABPS-enabled active workers in their respective blocks.	
			Amrit Sarovar	The progress of Amrit Sarovar was	

				<p>reviewed.</p> <p>Decision All BDOs were instructed to ensure completion of Amrit Sarovars in all respects. The Chair further directed to start fish production activities in all the completed Amrit Sarovars which have been handed over to the Village Level Committees and CLFs.</p>	
			PMAY-G Houses	<p>The status of construction of PMAY-G houses was discussed.</p> <p>Decision All BDOs were instructed to conduct phase-wise meetings with newly selected PMAY-G beneficiaries to sensitize them about timely completion of houses.</p>	
			House to Home Convergence	<p>The Chair reviewed the status of convergence of House to Home under PMAY-G houses.</p> <p>Decision The CEO, Zilla Parishad was directed to share the block-wise list of beneficiaries with the EE, PHE and the AGM, APDCL, so that households yet to receive water supply and electricity may be provided with the same at the earliest.</p>	
			XV Finance Commission	<p>The progress of works under the 15th Finance Commission was reviewed.</p> <p>Decision All BDOs were instructed to expedite and gear up the completion of works under the 15th Finance Commission.</p>	
			NSAP	<p>The status of pending Digital Life Certificates under NSAP was reviewed.</p> <p>Decision The Chair directed the concerned authorities to clear all pending cases of Digital Life Certificates under NSAP at the earliest.</p>	
6	Economic Development	ASRLM	PMFME RSETI	<p>The Chair enquired about the status of PMFME loan proposals and directed the DPM, ASRLM to convene a meeting with the banks, as the performance of the Blocks under PMFME is not satisfactory.</p> <p>Regarding the RSETI project, the Chair requested for a joint visit to the RSETI and to convene a meeting with the Contractor, LDM, and CEO, ZP.</p>	DPM, ASRLM
7	Social	Elementary Education	PM-Poshan	<p>Regarding the distribution of MDM, the Chair expressed serious concern over the lack of effective monitoring of MDM distribution on a regular basis. The Chair directed the DEEO to ensure strict and continuous monitoring of MDM distribution in all schools and to submit a daily</p>	DEEO, Elementary Education

				compliance report to the Chair without fail.	
8	Social	Co-operatives		As the DRCS/ARCS, Co-operation Department was absent during the DDC meeting without prior intimation, the Chair took serious note of the matter and directed that a letter be issued to the Additional Chief Secretary, informing about the irregular and unauthorized absence.	Registrar, Co-operatives
9	Economic Development	Animal Husbandry & Veterinary	Fodder Farm Culling of Animals	The issue of encroachment in the Fodder Farm was discussed. Further, the Chair also directed that the bills related to culling of animals shall be submitted after obtaining approval of the Circle Officer.	DVO
10	Economic Development	Dairy Development	Awareness and Quality Inspection	The Chair directed the Dy. Director, Dairy Development to conduct awareness campaigns and continue quality inspection of milk and milk products in various hotels across Nalbari district.	Dy. Director, Dairy Development Nalbari
11	Social	Health & Family Welfare	Ongoing Activities & Regular Immunization	The Chair reviewed the ongoing activities and expressed concern over the low Regular Immunization (RI) percentage of the district. He directed the Joint Director to take necessary measures to improve RI coverage. Further, the Chair requested all Circle Officers to visit Schools, Anganwadi Centres, and PHCs to monitor the activities and ensure proper implementation.	Joint Director, Health
12	Infrastructure	PWD (R)	ARRBP Tihu ROB Tihu Feeder road	The Chair requested all COs to complete the joint verifications and submit the status of land acquisition under ARRBP urgently. Regarding Tihu ROB, the Chair requested the concern CO to take necessary steps for early commencement of the work. Regarding Tihu Feeder road, the Chair requested the EE, to take necessary steps for early completion of the work. The EE informed the house that regular monitoring is being undertaken to improve the progress of incomplete works to ensure their completion by March, 2026.	EE, PWD (R)
13	Infrastructure	PWD (B)	Ongoing works Integrated DC Office	The EE informed the house about the progress of the ongoing works under the PWD (Building) Department. He further informed that the handing over of the Integrated DC Office along with the boundary wall will be completed by 15th January, 2026. The BO, Jail informed the house about the need to repair the jail boundary walls and provision of drinking water facilities. In this regard, the Chair requested the EE, PWD (Building) and the EE, PHE to take necessary action.	EE, PWD (B)

				The Chair also emphasized that basic minimum facilities should be ensured in the jail.	
14	Infrastructure	DI&CC	OBB Teachers PMFME Pavers Block Industry	<p>The Chair enquired about the finalization of OBB Teachers in Nalbari District.</p> <p>In reply, GM informed the house that the process of finalizing OBB Teachers of undivided Nalbari District is under progress and will be finalized shortly.</p> <p>The GM further informed that the loan disbursement of PMFME by the banks is only 31.82%.</p> <p>Expressing concern over the low disbursement, the Chair directed the GM to convene a meeting with all concerned Bank Branch Managers to review the matter.</p> <p>The Chair further emphasized the need to improve performance under PMFME, PMEGP, and PM Vishwakarma schemes and to take necessary steps in this regard.</p> <p>The Chair informed the house about the proposal to set up a Paver Block manufacturing unit using plastic waste under SBM.</p> <p>In this regard, the Chair requested the GM to identify a suitable Industrial Estate for establishment of the unit.</p>	GM, DI&CC
15	Infrastructure	Housing & Urban Affairs	PMAY-HFA (Urban)	<p>The progress of PMAY-HFA (Urban) was reviewed.</p> <p>The Chair directed the concern authorities to ensure completion of the houses under Nalbari MB, Nalbari DA & Tihu MB.</p>	Dy. Director. Housing & Urban Affairs & EOs of Nalbari & Tihu Municipality Board
16	Infrastructure	Transport	Scrap Vehicle Policy	<p>The Chair informed the House that the Government has been issuing repeated reminders regarding the scrapping of Government vehicles beyond repair under the Scrap Vehicle Policy.</p> <p>Accordingly, all HoDs having old Government vehicles beyond economic repair were directed to take necessary action.</p>	DTO, Nalbari
17	Social	Labour Welfare	Ongoing Activity (Inspection drive)	<p>The Chair enquired about the last inspection drive conducted in the town to ascertain the engagement of child labour in any institutions.</p> <p>Taking serious note of the matter, the Chair directed that joint inspection drives/sudden visit along with the Executive Magistrate be conducted in Nalbari, Tihu and Barkhetri towns immediately.</p>	Labour Officer, Nalbari
18	Economic Development	Sericulture	MGNREGA convergence	<p>The Chair directed the Assistant Director, Sericulture to take up the Construction of Eri Rearing Houses under convergence with MGNREGA in coordination with the CEO, Zilla Parishad.</p>	Assistant Director, Sericulture
19	Economic Development	Fishery	Implementation of Assam Fishery Rule, 1953 and Use	<p>The DFDO was directed to implement the Assam Fishery Rule, 1953 to prevent catching & consumption of fish during the</p>	DFDO, Nalbari

			of Urea	prohibitory period. The DFDO was further directed to create awareness among fish farmers regarding the regulated use of urea in pisciculture, including the permissible limits.	
19	Economic Development	Employment Exchange	Ongoing Activity	The Chair enquired about the registration process, the status of pendency on the Sewa Setu portal, and whether awareness programmes were being conducted in schools and colleges. In reply, the District Employment Exchange Officer informed the House that there was no pendency on the portal and that awareness programmes could not be conducted last month due to the ongoing examinations in schools and colleges.	District Employment Exchange Officer
20	Infrastructure	Water Resources	Ongoing Activities	The progress of works under different heads such as SOPD-G, RIDF and NIDA was reviewed.	EE, WRD
21	Reforms, Governance Facilitations & Regulations	Environment & Forest	DMFT	The Chair requested that a meeting be convened with the members of DMFT council to take up schemes under the DMFT fund. Further, he directed all HoDs of the Works Departments to ensure deduction of royalties strictly as per rules.	DFO, Territorial
22	Economic Development	Soil Conservation	Ongoing Activities	The progress of the ongoing works was reviewed and the Chair directed that all works be completed within the stipulated time.	DO, Soil Conservation
23	Infrastructure	APDCL	PM-Suryaghar	The Chair reviewed the status of PM-Suryaghar and directed that the best practices under PM-Suryaghar be shared with the concerned ADC for using it as a part of the Good Governance initiatives.	AGM, APDCL
24	Economic Development	Economics & Statistics	Vision Document	The Chair requested all concerned HoDs to furnish their responses to the questionnaire for the preparation of the Vision Document.	Statistical Officer

The District Commissioner, Nalbari has also instructed the following to all HoDs:

- All concern HoDs to ensure distribution of Sudhakantha Dr. Bhupen Hazarika's book within 31st December, 2025 as per Govt. guidelines.
- All HoDs are requested to share the list of employees along with their respective EPIC numbers for the forthcoming Assembly Election.
- To highlight the Inter-Departmental issues at the DDC meeting.
- All the Circle Officers were directed to ensure that no pendency remains in service delivery on the ARTPS portal.

The meeting concluded with a vote of thanks from the chair.



District Commissioner,
Nalbari

Copy to:

1. The Additional Chief Secretary to the Govt. of Assam, T&D Department, Dispur-06 for favour of kind information.
2. All members of District Development Committee for information and necessary action.



District Commissioner,
Nalbari